



MUSCOGEE (CREEK) NATION TRIBAL TRADE & COMMERCE AUTHORITY

P.O. BOX 117-1010 E. EUFAULA ST. OKMULGEE, OK 74447-(918) 732-7764

JOB OPPORTUNITY

JOB TITLE	General Manager-Travel Plaza's (OKMULGEE-MUSKOGEE-CROMWELL)
SALARY RANGE	Negotiable
LOCATION	Muscogee (Creek) Nation-Tribal Trade & Commerce Authority 1010 East Eufaula Okmulgee, OK 74447
JOB DUTIES	Main purpose of the position is to drive sales, profitability and customer service in our Convenience Stores through supporting the selling culture, instilling company values and developing the business through gaining a solid understanding of the local market and broadening community involvement. The individual will be responsible for the communications, planning and execution of key business strategies. General Manager will be required to be an active force in driving sales externally and prospecting for new corporate customer's fuel accounts. Individual will coach and lead management team to drive overall store performance through support and development of staff, diligent review of Profit & Loss, attention to the protection of company assets and focusing on maintaining a safe and healthy work environment for our associates and customers. Individual will make reports monthly on financials to Board Members of Muscogee Creek Nation Trade & Commerce Authority Board. The Individual shall have the ability to handle difficult and/or intense situations diplomatically and professionally. Individual will develop strategic labor schedules on a daily, weekly and monthly basis. Assistance must be provided 24/7 to Travel Plaza's personnel. The individual will be considered on-call status 24/7.
JOB REQUIREMENTS:	Applicant must have a Bachelors Degree in Administration and must possess a valid driver's license. Must submit to and pass all necessary background checks and drug testing and credit references. This position will require the utmost professionalism and courteous behavior. Applicant must have five years related experience or greater managing \$2 million dollars or greater in sales.

INDIAN PREFERENCE

CLOSING DATE: September 30, 2006 at 5:00 P.M.

SEND APPLICATIONS TO: Muscogee (Creek) Nation Trade & Commerce Authority
P.O. Box 117
Okmulgee, OK 74447
Fax: (918) 516-0294
acrosley@muscogeeimaging.com